

Spanish Language Courses

ERASMUS+ COURSES



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Málaga, Spain



Instituto Cervantes
Centro Acreditado



Teaching Spanish since 1971

ERASMUS+ COURSES

The following are courses which we believe meet the requirements of Erasmus+ funding in most of the member countries.

The courses are intended for teachers and teaching management in public or private educational establishments. The courses listed are for non native-speakers of Spanish. Programmes for native speakers of Spanish can be considered on a request basis. Further information on each course can be found in the detailed Course Descriptions which will be sent on request.

COURSE	PARTICIPANT PROFILE	AIMS	CONTENT	SPECIAL REQUIREMENTS
Intensive Spanish	<ul style="list-style-type: none"> Primary or secondary All levels of Spanish Teachers of Spanish or other subjects 	<ul style="list-style-type: none"> To develop the general language skills of teachers of Spanish or any other subject and school administrative staff. 	<ul style="list-style-type: none"> 20 lessons per week of General Spanish at your level 6 lessons per week of «Dimelo» oral skills lessons 	
Spanish for Business	<ul style="list-style-type: none"> Business teachers wanting to teach in Spanish teachers of Spanish wanting to teach Business Spanish 	<ul style="list-style-type: none"> To equip those working with Spanish with Business language and communication skills 	<ul style="list-style-type: none"> 20 lessons per week of General Spanish at your level 10 lessons per week of Business Spanish in groups of max. 6 	Minimum B1 level of Spanish
Advanced Spanish & Methodology	<ul style="list-style-type: none"> Teachers of Spanish 	<ul style="list-style-type: none"> Improve general language level from B2 upwards Improve language teaching skills and knowledge of Spanish culture 	<ul style="list-style-type: none"> 20 lessons per week of General Spanish at your level 10 sessions per week on teaching methodology (international group) 	Minimum B2 level of Spanish
Intensive Spanish & Methodology	<ul style="list-style-type: none"> Teachers of Spanish Teachers of any language or subject wanting to teach in Spanish 	<ul style="list-style-type: none"> Improve general language level from A2 upwards Improve language teaching skills 	<ul style="list-style-type: none"> 20 lessons per week of General Spanish at your level 4 lessons per week of "Dímelo" oral skills lessons 5 sessions per week on teaching methodology 	Minimum A2 level of Spanish
Bi-Component Training Course	<ul style="list-style-type: none"> Teachers of Spanish Teachers of other subjects training to teach Spanish Teachers of other subjects training to teach in Spanish 	<ul style="list-style-type: none"> Improve general language level from beginner upwards Improve knowledge of Spanish culture and gain insight into Spanish education system and teaching 	<p>Week 1:</p> <ul style="list-style-type: none"> 20 lessons per week of General Spanish at your level 6 lessons per week of «Dimelo» oral skills lessons <p>Week 2:</p> <ul style="list-style-type: none"> «shadowing» teachers in Spanish schools 1 x 1-1 or closed group lesson each day of follow up Spanish 	Minimum B2 level of English
Spanish & Flamenco	<ul style="list-style-type: none"> Teachers of Spanish Teachers of other subjects training to teach Spanish Teachers of drama or dance training to teach in Spanish 	<ul style="list-style-type: none"> Improve general language level from beginner upwards Learn about Flamenco for use in classroom 	<ul style="list-style-type: none"> 20 lessons per week of General Spanish at your level 10 lessons of Flamenco per week 	
Spanish & Salsa	<ul style="list-style-type: none"> Teachers of Spanish Teachers of other subjects training to teach Spanish Teachers of drama or dance training to teach in Spanish 	<ul style="list-style-type: none"> Improve general language level from beginner upwards Learn about Salsa for use in classroom 	<ul style="list-style-type: none"> 20 lessons per week of General Spanish at your level 10 lessons of Salsa per week 	
Spanish & Cookery	<ul style="list-style-type: none"> Teachers of Spanish Teachers of other subjects training to teach Spanish Teachers of catering training to teach in Spanish 	<ul style="list-style-type: none"> Improve general language level from beginner upwards Learn about Spanish cooking for use in classroom 	<ul style="list-style-type: none"> 20 lessons per week of General Spanish at your level 2 cookery sessions per week + meal 1 film and 1 cultural talk on gastronomic themes per week 	
3-day or longer Management visit	<ul style="list-style-type: none"> Head Teachers Heads of Department Heads of Admin 	<ul style="list-style-type: none"> Investigate opportunities for staff/student mobility or exchange Learn about Spanish education system Learn about elements of Spanish culture 	<ul style="list-style-type: none"> lectures professional visits cultural workshops and events 	Minimum B1 level English

DATES AND FEES 2017 ERASMUS+

All prices are quoted in EUROS (€)

Course	Starting Dates	Tuition Fees + € 70 reg fee				Accommodation Fees			
Intensive Spanish	Jan: 9, 16, 23, 30, Feb: 6, 13, 20, 27 Mar: 6, 13, 20, 27, Apr: 3, 10, 17, 24, May: 1, 8, 15, 22, 29 Jun: 5, 12, 19, 26, Jul: 3, 10, 17, 24, 31 Aug: 7, 14, 21, 28, Sep: 4, 11, 18, 25, Oct: 2, 9, 16, 23, 30 Nov: 6, 13, 20, 27, Dec: 4. Beginners must start on dates shown in Bold .	wks	Lessons per week				Club Hispanico (see meal supplement)		
				20	24	26	30	Room type	Price per night
		1	205	242	260	295	Standard single	€ 33	
		2	399	473	508	576	Twin sharing	€ 30	
		3	584	695	745	845	Twin sole use	€ 42	
		4	762	909	973	1104	Executive Sharing	€ 38	
		5	935	1116	1193	1355	Exec. studio sharing	€ 44	
		6	1103	1317	1407	1601	Executive sole use	€ 63	
		7	1267	1515	1617	1844	Exec.Studio sole use	€ 76	
8	1431	1713	1827	2086					
Spanish for Business	Feb: 6, 13, 20, 27 Mar: 6, 13, 20, 27 Abr: 3, 10, 17, 24 May: 1, 8, 15, 22, 29 Jun: 5 (max 3 wks), 12 (max 2 wks), 19 (1 wk only) Aug: 28 Sep: 4, 11, 18, 25 Oct: 2, 9, 16, 23, 30 Nov: 6 (max 3 wks), 13 (max 2 wks), 20 (1 wk only)	1				465	Host families (half board)		
		2				903		single	twin
		3				1328	6 nights	204	168
		4				1730	13 nights	442	364
							Extra nights	34	28
Advanced Spanish & Methodology	1 or 2 wks: 17 July 1 wk: 24 July	1				448	High Season Supplement		
		2				842			
Intensive Spanish & Methodology	The same starting dates as Intensive Spanish	1				572*	€ 8 per night, per person on all types of accommodation from 11 June to 9 September (inclusive)		
		2				1133*			
		* 29 lessons per week							
Bi-component training course	The same starting dates as Intensive Spanish <i>NB: these programmes cannot be organised during school holidays – please check with us in advance</i>	2				635*	Accommodation notes		
		* 31 lessons in total: Week 1: 26 lessons Week 2: school attachment + 5 x 1-1 lessons							
Spanish + Flamenco	20 Mar, 11 Sep, 23 Oct	1				348	Half-board supplement € 95 per week • Buffet Breakfast: everyday: 3 items from: hot drinks, juice, rolls, meats, cheese, pastries, cereals, fruit, etc. • Main meal: dinner on Sun and lunch Mon-Frid (dinner on request) Restaurant closed Sat after breakfast and Sun lunch.		
		2				636			
Spanish + Salsa	6 Mar, 17 Apr, 8 May, 28 Aug, 9 Oct.	1				348	Half-board supplement € 95 per week • Buffet Breakfast: everyday: 3 items from: hot drinks, juice, rolls, meats, cheese, pastries, cereals, fruit, etc. • Main meal: dinner on Sun and lunch Mon-Frid (dinner on request) Restaurant closed Sat after breakfast and Sun lunch.		
		2				636			
Spanish & Cookery	1 or 2 weeks: 13 Feb, 17 Apr, 22 May, 11 Sept, 9 Oct. 1 week 20 Feb, 24 Apr (nb), 29 May, 18 Sep (nb), 16 Oct. (nb = no beginners)	1			418*	Half-board supplement € 95 per week • Buffet Breakfast: everyday: 3 items from: hot drinks, juice, rolls, meats, cheese, pastries, cereals, fruit, etc. • Main meal: dinner on Sun and lunch Mon-Frid (dinner on request) Restaurant closed Sat after breakfast and Sun lunch.			
		2			755*				
		* 20 lessons per wk general Spanish + 2 cookery sessions per wk.							

NOTES ON ACCOMMODATION & MEALS

In addition to these notes please refer also to information on pages 4 and 5 of this booklet.

Accommodation Notes

- Arrival day Sunday, departure Saturday morning. Therefore 2 wks = 13 nights, 4 wks = 27 nights etc. No price reduction for less nights.
- Extra nights may be requested.
- 1 person can book to share a Twin with another (unknown) student or share with a friend.
- Executive rooms in the Club have 1 double bed or 2 singles and are intended for individual clients or couples
- Executive Studios in the Club can have 2 singles or 1 «king-size» bed and are intended for individual clients or couples
- Twin for Sole use not available in High Season

Supplements

- High season Supplement: € 8 per night, per person on all types of accommodation **from 11 June to 9 September** (inclusive)
- **Airport Transfers:** One-way transfer from Málaga International Airport to accommodation in Málaga is € 55. Round trip transfer from Málaga International Airport € 90
- **Half board** meals in Club Hispanico: € 95 per week - see details below.

The supplement for the half-board meal plan in the Club Hispanico includes the meals shown below. The restaurant is not open at lunchtime on Sat/Sun nor Sat. evening

- **Buffet Breakfast:** 3 items from: hot drinks, juice, rolls, meats, cheese, pastries, cereals, fruit, etc.
- **Main meal:** dinner on Sun and lunch Mon-Frid (dinner on request): a 3 course meal chosen from the self-service buffet.

What's included in the tuition and accommodation fees

- Lessons as described (50 minutes per lesson)
- 5 cultural activities per week:
 - 2 Flamenco (Sevillana) lessons per week
 - 1 Cultural talk per week
 - 1 Salsa class per week
 - Films on our large screen
- Malaga Instituto course books and supplementary materials
- Use of Self-access centre
- Free wifi
- Welcome aperitif
- Tour of Málaga
- Use of swimming pool
- Use of Student Lounge
- Fitness/aerobic classes
- Certificate of Attendance
- Completion of your Europass mobility document (you need to bring the documents with you)
- Accommodation as chosen (Club Hispanico or Host Family)
- Half-board meal plan in Host Families

What's not included in the tuition and accommodation fees

- Registration fee of € 70 with each course booking
- Half board in Club Hispanico - see supplement
- Transfers – see supplement
- Excursions
- Travel/medical/cancellation insurance (we advise you consult your insurance broker)
- Travel from your country to Malaga

Booking conditions

- A pre-registration will be made on receipt of the booking form. This will only become a firm booking once payment is received. If you are paying for yourself we expect a deposit of € 150 with the balance no later than 21 days prior to the course start. In the case of an Erasmus-funded programme we would expect full payment as soon as the funding has been received or no later than 4 weeks prior to the course start.
- Please note the conditions on our website, brochure and booking forms relating to all aspects of your stay with us.
- If your level of Spanish or other necessary language, is not sufficient for the course booked we reserve the right to place you on a different course.
- Please note the conditions relating to cancellation found on Insert 5 and our strong suggestion regarding cancellation insurance
- Lessons do not usually take place on Bank Holidays and there is no right to any refund nor to make up the lessons

ENROLMENT FORM

Please complete both sides of this form (BLOCK CAPITALS) and return it **either** to your local agent shown opposite **or** to the following address:

Malaca Instituto
Calle Rodeo, 5 · Cerrado de Calderón
E-29018 Málaga - Spain
Fax. +34 95 229 6316 E-mail: erasmus@malacainstituto.com



Mr/Mrs/Ms **First Names**
Date of Birth **Address**
Country **Tel.** **Fax** **E-mail**

Please provide your own assessment of your level of Spanish and other languages. A1 = Beginner and C2 = Mastery. Tick the appropriate levels.

			A1	A2	B1	B2	C1	C2
Spanish	Level now	oral						
		written						
	Expected Level at course start	oral						
		written						
English	Level now	oral						
		written						
	Expected Level at course start	oral						
		written						
Other	Level now	oral						
		written						
	Expected Level at course start	oral						
		written						

Please decide which is your preferred course and tick the number of weeks required. Then insert the starting date.

Erasmus+ Course

- Intensive Spanish
- Spanish for Business
- Advanced Spanish & Methodology
- Intensive Spanish & Methodology
- Bi-Component Training Course
- Spanish & Flamenco
- Spanish & Salsa
- Spanish & Cookery

No. of weeks (Tick (x) number of weeks)

1	2	3	4	5	6	7	8
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

Starting date

(specify Monday start date)

...../...../.....
/...../.....
/...../.....
/...../.....
/...../.....
/...../.....
/...../.....
/...../.....

ACCOMMODATION Please book me the following accommodation:

Club Hispánico

Standard single Twin Twin sole use
 Executive sole use Executive sharing
 Exec. Studio sole use Exec. Studio sharing
 Half board meal plan in the Club Hispánico

Host Family (half board) Single Twin

I do not need you to arrange accommodation for me.

Arrival date **Departure date**

Number of nights

Do you smoke? **yes/no**
 Do you have a special diet? **yes/no**

Please specify

Do you have any allergies? **yes/no**

Please specify

Is there anything else we should know? **yes/no**

.....

Please book me an airport transfer: **One way**
Two way
 arr. Málaga:
 Date/...../..... Time Flight number
 dep. Málaga:
 Date/...../..... Time Flight number

Payment

- 1. I am paying for the course myself
- 2. I have applied and received funding
- 3. I have applied and am awaiting funding

In the case of 3, I agree to make payment as soon as the funding comes through and in no case later than 21 days before the start of the course. I have read and agree the cancellation conditions:

Signed:..... **Date:**.....
 (participating teacher)

Authorisation by Head Teacher or other person signing on behalf of your school:

Full Name: **Position:**

School Name:

Address:

Signature: **Date:**

School Stamp (Optional)

- Deposit: € 150
- Full payment: €

HOW TO ENROL

Please complete the enclosed Application Form and send it to us at the following address:

Malaca Instituto
Calle Rodeo, 5
Cerrado de Calderón
E- 29018 Málaga
Spain

Tel. +34 95 229 32 42
Fax +34 95 229 63 16
erasmus@malacainstituto.com

We will send you a letter of confirmation and an invoice.

PAYMENT

Your course is finally confirmed when we receive your deposit of € 90.- (course fees) and € 60.- (accom. fees). The balance is payable 21 days before the beginning of your course.

Payment should be by **Bank transfer to:**

UNICAJA
Paseo Cerrado de Calderón, 18
29018 Málaga.
Acc. Nº. 51-0030008555
Bank & Sort Code: 2103 0255
IBAN ES50 2103 0255 5100 3000 8555
Swift: UCJAES2M

Please remember to give details of the course you intend to follow and send us a copy of the transfer document. All bank fees are payable by you. If the bank deducts fees, we reserve the right to charge you this amount when you arrive.

CANCELLATION

Prior to 21 days before the course:

Between 21 days and 5 working days before the course:

Last minute cancellation/No show:

We will refund all fees paid less € 60.-

We will refund all fees paid less € 150.-

If the cancellation is during the last 5 working days before the course start or in the case of "no shows" we will refund all fees paid less 4 weeks of course and accommodation fees. (No refund for courses 4 weeks or less).

For detailed conditions relating to curtailments and changes once your programme has commenced, please ask at the school office. Fees are normally not refundable. We recommend that you ask your travel agent/insurance broker about cancellation and curtailment insurance.

ATTENDANCE

To maintain the professional atmosphere in the school, we insist that all our students complete daily homework exercises and attend all their classes. This is to enable the whole class to progress rapidly and at the same pace. Failure to fulfil these requirements may result in a student being placed in a lower level class, not receiving a Certificate of Attendance and, in extreme cases, the School reserves the right to ask a student to leave without right to a refund of fees.

INSURANCE

We can offer a comprehensive insurance package including medical costs, repatriation, luggage, cancellation of course once started, etc. If you are interested in such a package please ask us for the full details. We strongly recommend you take insurance that will cover any cancellation charges (see above).

BANK HOLIDAYS

We do not provide lessons on Bank Holidays. If the Bank Holiday falls on a course starting date, the new students take their Placement Test and have their orientation tour of Málaga and then start lessons the next day. To the best of our knowledge the following are Bank Holidays which fall on weekdays during our courses:

6 Jan, 28 Feb, 13 & 14 Apr, 1 May, 15 Aug, 8 Sept, 12 Oct, 1 Nov, 6 & 8 Dec

The school and Club Hispánico will also be closed between the following dates:

From 18 December 2016 until the morning of 7 January 2017 and from 17 December 2017 until the morning of 6 January 2018 (Club Hispánico) and 8 January 2018 (school) - provisional.

INSERT 5